



# Workforce ready. Answer ready. Audit ready.

Zavanta is a scalable, end-to-end policy and procedure management platform that simplifies your policy management life cycle.

- ✓ **Import existing documents**  
Easily import and transform your existing library of documents.
- ✓ **Create and manage docs**  
Structured templates, AI writing support, automated workflows, side-by-side document comparisons, and more save time and keep your documents in sync.
- ✓ **AI for answers**  
Zavanta's AI search ensures results are based on user security permissions, guaranteeing the right person gets the right kind of help.
- ✓ **Confidently respond to audits**  
Easily connect your policies and procedures to the regulations, statutes, and internal standards they address, and quickly show auditors evidence of how you satisfy each one.
- ✓ **Improve compliance**  
A single source of truth ensures employees are able to find accurate information. Standardized documents and checklists make processes easy to follow and prove tasks were done correctly.



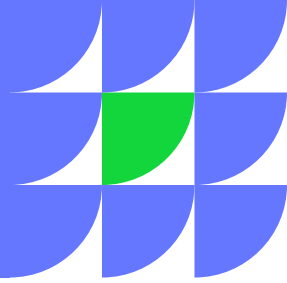
“

“This system is so powerful and flexible, I’m just blown away.”

Jennifer C.  
Business Resource Specialist

See how Zavanta compares →

# How Zavanta compares



	Zavanta	General-purpose
<b>AI for Answers</b> Search results only include information from documents the user has permissions to see	✓	✗
<b>Structured Content</b> Standardized templates reduce document creation time and ensure consistency	✓	✗
<b>Document Custody</b> Clear ownership, tracked changes, and version control for evidence-based audit trails	✓	✗
<b>Mass Updates</b> Easily make sweeping updates across multiple documents with global find + replace	✓	✗
<b>Audit Trails</b> Maintain detailed, easy-to-navigate reports showing changes, attestation, and read verify	✓	✗
<b>Screenshots + Videos</b> Boost clarity, accuracy, and engagement by adding screenshots and videos to documents	✓	✓
<b>Role-Based Permissions</b> Improve security with granular permissions for individuals, teams, business units, and locations	✓	✗
<b>Language Translation</b> Translate content into over 170 languages seamlessly, reducing language barriers	✓	✗
<b>Workflow Dashboards</b> Centralize workflows and documents for full visibility into every step of the process	✓	✗
<b>Verification Campaigns</b> Automate notifications, reminders, and reporting to ensure review, attestation, and readiness	✓	✗

Examples are representative of common general-purpose tools such as SharePoint or DropBox. Capabilities may vary by version or add-ons. Green checks indicate native capabilities.

## Request a demo!

Contact our team today to set up a 30-minute chat about how Zavanta can improve your policy and procedure management life cycle.